

FREE ADVICE

Film Edinburgh is the film office for Edinburgh, East Lothian and the Scottish Borders. We are here to offer FREE advice to productions on the locations, crew and facilities that are available in this area. Our local knowledge will save you time in setting up your shoot. We know the locations that are interested in allowing filming and we've got a photo library to help you identify what you are looking for.

Film Edinburgh acts as the first point of liaison for productions with the City of Edinburgh Council, East Lothian Council and Scottish Borders Council and Police Scotland (Edinburgh, Lothians and Borders). We have the contacts you will need if your shoot requires parking, road closures, police personnel, street furniture removal etc.

NO PERMIT IS REQUIRED TO FILM ON PUBLIC STREETS AND FOOTPATHS

However, your filming should not cause disruption, obstruction or offence and you are expected to observe the basic health and safety procedures (i.e. assuring public safety, equipment grouped safely, signage/security and flying or guarding of cables etc). Exceptions include Multrees Walk, the terrace of Princes Mall and all of the city's parks and beaches where permission to film is required. Film Edinburgh can supply contacts.

DRONE FILMING

Drone filming must comply with CAA regulations. The City of Edinburgh requires licensed drone operators to seek a permit to fly a drone for commercial use on or over public land or property. You must be at least 50m away people, vehicles or buildings outwith your control, and in a congested area such as the city you cannot must not over-fly those outside your control.

OBSTRUCTION OF FOOTPATH PERMIT

Permits are required for the laying of track, erection of platforms or other semi-permanent placements. Permits (from £50) can be obtained from the Permit Desk (up to 4 weeks notice) but filmmakers should speak to Film Edinburgh in the first instance for guidance.

POLICE NOTIFICATION

Low impact productions, which do not require assistance and do not involve any kind of weaponry, should notify Film Edinburgh of their locations and schedule at least 24 hours in advance so that we can notify the Police and Council. For larger scale productions, and where weapons (real or replica) are involved, at least 8 days notice is preferred.

Where filming will have an impact on a street location, i.e. large crew, lights, requirement for crowd control etc, filmmakers are required to work closely with the Police and Roads departments so that all filming activities can be carried out safely and with the appropriate health and safety measures in place. Police and Roads departments are happy to give advice from the earliest stages of identifying locations. Their knowledge and insight may affect final location decisions.

PUBLIC INSURANCE LIABILITY

Productions should provide proof that they have public insurance liability of \geq £10m by supplying a copy to Film Edinburgh. Email info@filmedinburgh.org

For further information contact

Film Edinburgh

Tel: +44 (0)131 622 7337 / Email: info@filmedinburgh.org

Or visit our web site: <http://www.filmedinburgh.org>

PARKING

Film Edinburgh can help you find the most cost-effective ways to park in the city so please call us to discuss your requirements.

Single yellow line (SYL) dispensations

SYL dispensations allow essential vehicles to park on a nominated street's single yellow lines during restricted hours (usually 0830-1830) without incurring a fine. Although there are some restrictions on this privilege, for example main routes during rush hour (07.30 – 0930 hrs and 1600 – 1830 hrs Monday to Friday), side streets are generally not a problem. Common sense should be applied when parking vehicles to avoid obstructing traffic flow or access. NB single yellow line dispensations are to enable productions to park essential vehicles close to location, rather than free parking for crew getting to work.

To organise yellow line dispensations you will need to provide the makes and registration numbers of specified vehicles, dates, times and filming locations.

As of 13 April 2015, there will be a charge of £10 per vehicle per street per day. This is cost effective if you are planning to be in only one or two locations per day, but if you are moving around several locations you may find it cheaper to use a pay bay. Film Edinburgh can advise you about locations of single yellow lines and will link you through to NSL Services (which manages city centre parking on behalf of the council) to set up the dispensations and make payment.

Bay suspensions

You can request to suspend Pay & Display parking bays. This way your space is guaranteed. Three days notice is required and there is a charge (see below). Parking in Residents' Permit spaces will only be considered if there are no other alternatives.

Only under exceptional circumstances will parking be allowed in Bus Lanes and Greenways routes, and then for loading/unloading only.

Parking Deadlines

Request	Notice required	Charge
Single yellow lines dispensation	24 hr notice preferred, though can be done at the time.	£10 per vehicle per location
Pay & display bay suspension	3 working days	≤£46 per day – cost per hour as meter
Permit holder bay suspension	3 working days	≤£46 per day – cost per hour as meter

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