

THE CITY OF EDINBURGH COUNCIL

FILMING APPLICATION 2024/25

Contact Information

Organisation / Company	
Address	
Town /City	
Postcode	
Contact Name	
Contact Tel No	
Contact Email	
Invoice Details (if different from above)	

Information about the activity

Production Title	
Type of Filming (e.g. drama / factual / commercial / short / travel / entertainment)	

Please complete a section below for each location you wish to film in. Feel free to add more pages if more locations are needed. Note the list of enclosures and conditions of application at the end of the form.

Charges & fees can be found at the back of this form. Please provide a PO number if required once filming has been approved.

Drone users should follow the Council's [drone policy](#) and provide paperwork requested.

Completed application forms & documentation should be returned to:

film@edinburgh.gov.uk

Name and address of location (please provide map)	
Description of scenes at this location (including special effects, animals, firearms/weapons, nudity etc).	
Set up date & time	
Shoot date & time	
Shoot end date & time	
De-rig/off site date & time	
No. of crew/talent on site	
No. and type of vehicles on site	
Equipment details on site	
Access and infrastructure requirements	
Land management operations / car parking / transport / closures	
Marshalling and communications with public/stakeholders (Scottish Outdoor Access Code)	
Toilets, litter collection	
First Aid / Medical cover	
Carbon reduction production practices	

Enclosures

(please check as appropriate)

- Public Liability Insurance min. £10M (required for all filming)
- Risk Assessment
- Map / Diagram of proposed activity
- Traffic management drawings
- Road occupation permit
- Parking plans
- Notification letters
- Drone paperwork

Conditions of application

Please be advised you must agree to the following statements before your request will be considered by the Council. Please indicate your agreement to the following statements.

- I confirm that filming complies with the terms within the [Code of Practice for Filming in Edinburgh](#) and relevant Annexes
- I confirm that filming complies with [Health and Safety Regulations HSE INDG360](#)
- Where filming involves children: I confirm that I am familiar with the requirements of the [Protection of Children \(Scotland\) Act 2003](#) and I know I have a legal duty to ensure that anyone recruited in a childcare position has not been placed on the 'disqualified from working with children' list.
- Where filming takes place in Parks and Greenspaces, I confirm that I am familiar with the requirements of the [Equality Act 2010](#), the Council's [Parks Management Rules](#), and [Tree Protection Policy](#)
- I confirm that the production will adhere to [Scotland's single-use plastics ban](#).
- I confirm that should any charge, reinstatement bond or any additional costs be incurred, these can be invoiced directly to the address above.

Fees and Charges for Filming Activity

1 April 2024 to 31 March 2025 (All fees subject to VAT)

Film Office administrative fee	
Crews of 40-100:	£263
Crews of 100-200:	£525
Crews of 200+:	£1,050
Edinburgh / East Lothian / Scottish Borders-based production companies	No Charge
Notice of No Objection	
Crew size <10	£53
Crew size 11-24	£158
Crew size 25-74	£315
Crew size 25+ per block (TV dramas)	£263
Crew size 75+	£525
Roads Services	
TTRN (up to 5 days duration)	£641
TTRO (greater than 5 days duration)	£2000 + advertising costs
Crane	£127 for the first day, £69 per additional day
Crane (to erect a tower crane)	£190 for the first day, £69 per additional day

Scaffolding permit	£210 (< 28 days). A further £210 will be charged if a site or desktop meeting is needed.
Cabin/Container/Site Hut	<1 month: £288 per unit
Excavation (Section 56)	£420
Traffic signals on/off	Mon-Fri 0700-1730: £157.50 per switch on/off; Mon-Fri 1900-2000, Sat-Sun & Public holidays: £315 per switch on/off; Short notice (24/day) £425 per switch on/off. Additional hour price for delayed switch on/off: £157.50
Suspension of parking bays	Charged at the relevant hourly pay & display rate for all operating hours during the period of suspension.
Street Lighting - Electrician in attendance	First hour: £90.28 Thereafter (06:00-21:00): £45.14 21:00-00:00: £48.57 00:00-06:00: £49.93 Overtime rate: £67.71
Locations: Parks	
Filming up to four hours and crew/cast of five or less	£75

Filming (arrival to departure) over four hours or a crew/cast of six or more. <i>NB large-scale filming may require a bond plus legal services per contract.</i>	£180/hr
Drone filming permission (secure ground area)	£175/hr
Student filming / photography (up to four hours and crew/cast of five or less)	£0
Student filming/photography (over four hours or crew/cast of over five)	£75
Staff attendance (if required)	£75/hour
Vehicle access (e.g. Calton Hill, Bonaly Country Park). NB 4x4 vehicle required with insurance to cover off-road driving. Please provide evidence.	£135 + £75 for out-of-hours access if required.
Locations: Cemeteries	
Small-scale filming (documentaries, travel shows, GVs, Interviews, <6 people)	Notice of No Objection: £50
Large-scale filming (drama/commercials) in a city centre cemetery (Greyfriars Kirkyard, Calton Old / Calton New and St Cuthbert's)	£340/hr (infrastructure, equipment, legal costs)
Large-scale filming in any other cemetery	£170/hr (infrastructure, equipment, legal costs)

Student filming / photography (up to four hours and crew/cast of five or less)	£0
Student filming/photography (over four hours or crew/cast of over five)	£75
Staff attendance (if required)	£75/hour
Locations: Libraries	
Non-Community / Commercial	First hour £242.55 Thereafter £128.10